How To Set Up Google Authenticator MFA in Okta

Step 1) Log Into the Okta site

https://ncallianthealth.okta.com

Step 2) Click on your name at the top right and choose "Settings"

Settings Preferences Recent Activity Sign out

Step 3) Scroll down to the "Extra Verification" section and click on "<u>Setup Up</u>" next to Google Authenticator

| ✓ Extra Verification | |
|--|------------------|
| Extra verification increases your account security when signing in t applications you use | o Okta and other |
| Google Authenticator | Set up |
| Email Authentication | Remove |

Step 4) Click "Configure factor" or "Setup" to start the MFA Google Authenticator setup.



Step 5) Select your phone manufacturer (Apple or Android) and click Next.

| Setup Google Authenticator |
|----------------------------|
| Setup Google Authenticator |
| elect your device type |

Step 6) Open the Google Authenticator app on your cell phone. If you don't have the app, there's a link to the App/Play Store to download the correct app.

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|-------------------------|--|---|---|
| | Setup Google Authenticator | | |
| Select | your device type | | |
| iPh | one | | |
| 🔿 An | droid | | |
| * | Download Google Authenticator from the App Store onto your mobile device. | ← | _ |
| | Next | | |
| | | | |

Back to factor list

In the Google Authenticator app, click on the <u>Google Plus button</u> to add an account and choose the "<u>Scan QR Code</u>" option.

Scan the QR code you see on the screen then hit Next. Put in the 6 digit code you see on the screen and this will complete the Google Authenticator MFA setup.

| Google Authenticator | ۵ () | 257 440 | HEALTH SOLUTIONS |
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| ₀ m 556 121 | c | 257 440 mentiones developmentales come 573 922 Some States 413 40 Scans OR coder (1) | Setup Google Authenticator Launch Google Authenticator, tap the "+" icon, then select "Scan a QR code". |
| | | Enter a setup key 😨 2 | Next |
| | ÷ | | Back to factor list |

How to change MFA method when logging in

After logging in with your username and password, you'll see the MFA section to request an MFA code.

In the center top, you can click on the circle and choose which MFA method you want to use.

| okta |
|----------------------------------|
| |
| Verify with Email Authentication |
| Send a verification code to |
| |
| Send me the code |
| Back to sign in |
| okta |
| |
| Select an authentication factor |
| Coogle Authenticator |
| Email Authentication |

Back to sign in